**Donegal Enterprise Awards - Application Form**

**LOCAL ENTERPRISE OFFICE Donegal**

**Applicant Name:**

*The Donegal Enterprise Awards is part of the National Enterprise Awards scheme and celebrates the achievements and recognises the success stories of small business owners.*

**Award Categories – Overall Prize Fund €10,000**

* **Best Established Award (over 18months trading) – Prize Fund €2500**
* **Best Established Award Runner – Up (over 18months trading) – Prize Fund €1000**
* **Best Start Up Award (less than 18months trading) – Prize Fund €1500**
* **Best Start Up Award Runner- Up (less than 18months trading) – Prize Fund €1000**
* **Best Donegal Export Enterprise Award – Prize Fund €1000**
* **Best Donegal Enterprise Innovation Award – Prize Fund €1000**
* **The Food Coast – Enterprise Award - Prize Fund €1000**
* **The Creative Coast – Enterprise Award – Prize Fund €1000**

All applicant businesses must have less than 50 employees and must have been in receipt of direct LEO supports under one or more of the following interventions:

* Grant aid
* Technical Assistance for Micro Exporters
* Mentoring Programme
* Trading Online Voucher Scheme
* Participation on LEO Training Programmes
* Micro Finance Ireland Scheme

To enter you must submit the following:

1. Soft copy of Application Form and
2. A recent set of financial statements.

Emailed to: [grace.korbel@leo.donegalcoco.ie](mailto:grace.korbel@leo.donegalcoco.ie)

**Applications and support information must be submitted to by email by 12noon on Monday 11th November Hard copies of applications can be delivered to the Local Enterprise Office Donegal, Donegal County Council, Enterprise Fund Business Centre, Ballyraine, Letterkenny by the closing date and time.**

**GENERAL INFORMATION**

**Name of Applicant: Owner/Manager:**

**Contact Person for Application:**

**Address:**

**Business Legal Status: (Tick one) Sole Trader 🞎 Partnership 🞎 Limited Company 🞎**

**Date of Commencement of Business**: **CRO Number:**

**Date Commenced Trading:**

**Phone: (Office) (Mob)**

**Website: E-mail:**

**Social Media:**

# Business Information

**Q1: What product or service do you make or supply?**

*Give an overview of the type of product or service you make or supply, noting key brands and innovations.*

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**Q2: Is your customer base local, regional, national, international?**

**Local 🞎 Regional 🞎 National 🞎 International 🞎**

**Q3: Detail the markets you do business with – sectors and countries and confirm share of current overall sales.**

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**Q4: What are the unique strengths of your business, product or service?**

*Explain here how your products/services differ from the competition. Describe how these strengths allow you to compete in the marketplace.*

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**Q5: Are there potential new markets for your business and how do you plan to take advantage of these opportunities?**

*Highlight key plans for growth and development in new markets or sectors and the actions you will take to develop these.*

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**Q6: What do you see as the key challenges/threats/weaknesses of your business? How do you propose to address them?**

***Demonstrate an understanding of challenges to your plans and how you plan to respond to sustain the business.***

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# Employment Details

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| --- | --- | --- | --- | --- |
|  | **31/12/2017** | **31/12/2018** | **To Date 2019** | **Projected 2020** |
| **Full Time** |  |  |  |  |
| **Part Time** |  |  |  |  |

**Financial Details**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Business Growth** | **2017** | **2018** | **To Date**  **2019** | **Projected 2020** |
| **Annual Sales** |  |  |  |  |
| **Net Profit** |  |  |  |  |
| **Export Sales** |  |  |  |  |
| **Export % Net Profit** |  |  |  |  |
| **Export % Sales** |  |  |  |  |
|  |  |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Investment** | **2017** | **2018** | **To Date**  **2019** | **Projected 2020** |
| **Own Funds** |  |  |  |  |
| **Loans** |  |  |  |  |
| **Grants** |  |  |  |  |
| **TOTAL** |  |  |  |  |

(Please return your completed application form, together with financial statements or most recent accounts/management accounts to your Local Enterprise Office Emailed to: [grace.korbel@leo.donegalcoco.ie](mailto:grace.korbel@leo.donegalcoco.ie) by the indicated deadline.

**Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date:**